

● Interpreter & Translation Services

Interpreter

Send this Form to:	KIYO Corporation Contact: Ms. Aoki TEL: +81-3-3453-1210 FAX: +81-3-3453-1218 E-mail: sales@kiyocorp.com	DEADLINE Sep. 18 (Fri)
Show Title:	Booth #: —	
Company Name:		
Contact (Mr./Ms.):	TEL:	
E-mail:	FAX:	

Type	Daily Rate*	Level Description	Dates and Number of Person and Language	
T-1 A. English- Japanese B. Chinese- Japanese C. Korean- Japanese	JPY 23,000	Assist exhibitors in communication with visitors as a booth staff. Service is provided only within the venue. No sales promotion and business negotiation interpretation will be provided.	person(s)	From : — To : () days Language: _____
T-2 A. English- Japanese B. Chinese- Japanese C. Korean- Japanese	JPY 33,000	Provide all kinds of support (e.g. interpreting business negotiation, assisting sales activities, and taking care of miscellaneous duties during the show) within the venue except for closing contracts, press conference and seminar interpretation. *Reasonable and highly recommended Follow-up service is available with separate application .Please contact the interpreter further information.	person(s)	From : — To : () days Language: _____
T-3 English-Japanese Interpreter, Business Negotiation Interpreter/ Business Advisor	JPY 47,000	Interpret closing a contract and capable of acting as a business advisor. Recommended if you have pre-arranged business meetings and intend to close deals. Also capable of interpreting press conference. Follow-up service is available with separate application. Please contact the interpreter for further information.	person(s)	From : — To : () days Language: _____
T-4 Other Languages, Business Negotiation Interpreter/ Business Advisor (Italian, German, French, Korean and Chinese, etc.)	JPY 54,000	Interpret closing a contract and capable of acting as a business advisor. Recommended if you have pre-arranged business meetings and intend to close deals. Also capable of interpreting press conference. Follow-up service is available with separate application. Please contact the interpreter for further information.	person(s)	From : — To : () days Language: _____

(*1) Fee for "follow-up service" will differ from the fee of our service during the exhibition period.

*Daily rate includes interpreters' transportation and lunch costs. 10% consumption tax is not included.

<Follow-up service after the exhibition>

Available with additional charge. For detailed information, please contact **KIYO Corporation** directly.

All services will be provided only within the venue.

Interpreter service outside the venue is available. 50% of the regular fee for the service at exhibitions will be added.

Working hours will be the same as the opening hours of the exhibition excluding an hour of lunch. The interpreter will come 30 minutes early on the first day of exhibition.

Follow-up service is available with separate application and additional cost.

MC and seminar interpretation are available with different rate for half day (up to 3 hours) or full day (up to 8 hours).

Hourly service is available for only limited number of interpreters with rate at JPY5,000 plus tax per hour with cash payment only in Japanese Yen.

Above premium rate is applied only for the exhibition.

The daily rate per an interpreter includes interpreters' transportation and lunch expenses. Consumption tax is not included.

NOTE

- 1) An advanced-level interpreter is recommended for business negotiations.
- 2) Please forward this application directly to **KIYO Corporation**.
Upon receipt of application, **KIYO Corporation** will send a confirmation and invoice.
- 3) Cancellation fees apply as follows:
4-7 days before opening day -60% of the total fee
3 days or less before opening day-100% of the total fee
- 4) On-site orders for interpreters are not generally accepted, however in special circumstances, interpreters are available with a 50% surcharge.
- 5) Please forward your company profile product leaflet and other relevant information to **KIYO Corporation** for interpreter's early reference.

Payment Method	All payment must be made via BANK TRANSFER and in JAPANESE YEN to the following account: Bank: Mizuho Bank, Ltd., Azabu Branch A/C Name: Kiyo Corporation A/C No.: 1027729 Swift Code: MHCBJPJT
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Translation

**Send this
Form to:**

KIYO Corporation

Contact: Ms. Aoki

TEL: +81-3-3453-1210 FAX: +81-3-3453-1218

E-mail: sales@kiyocorp.com

DEADLINE

Sep. 18 (Fri)

Show Title:

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—

Company Name:

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FAX:

RATE:

From English to Japanese	JPY 5,000 per 160 words
From Italian German French Chinese Korean to Japanese	JPY 6,000 per 160 words

(*10% consumption tax is not included)

*Please send this form together with the materials you would like to be translated. Upon receipt of your order, an invoice relevant to the number of words and type of language will be forwarded for your immediate attention.

*Please note that an additional 50% fee will be charged when the time given for translation is less than one week.

*The above rates covering up to 160 words are the minimum charges for an order.

Please send the translated materials to:

Company:

Attn.: ☐ Mr. ☐ Ms.

Address:

E-mail:

Country:

TEL:

<country code>—<area code>—<direct no.>

FAX:

<country code>—<area code>—<direct no.>

**Method of
Payment**

Upon receipt of application, **KIYO Corporation** will send a confirmation together with bank information.